



## **EARLY ALERT REPORTING SYSTEM (EARS)**

### **STUDENT FAQ'S**

#### **What is Early Alert (EARS)?**

Email based system for early warnings intended to help identify student concerns, both academic and non-academic. The purpose is to identify those warning signs early enough so that appropriate support systems can be identified such as tutoring, Writing Center support, Counseling appointment, study strategies class, and so on. For academic concerns, students are encouraged to contact the instructor immediately to discuss the alert. Primary members of the EARS Team include the Director of Campus Life, the Director of Retention and the Registrar.

#### **How did I get identified for Early Alert?**

An instructor or staff member has identified some type of early warning sign such as excessive absences (more than 3), poor test performance, significant amount of missing work or any number of possibilities. Also, issues such as upcoming medical procedures or a death in the family are areas of concern as well. You will be contacted by a member of the EARS team or a designated individual to discuss the referral.

#### **Who participates in Early Alert?**

Every faculty and staff member (including Residence Life staff) at WVWC is encouraged to participate in EARS.

#### **Does it get put on my permanent record?**

**NO!** This information is part of an alert and does not become part of your transcript.

#### **Does it mean I am failing?**

Receiving an alert does not always mean you are failing but that some behavior needs to be resolved that may lead to a failing grade. The first step in any academic referral begins with open communication with the course instructor who can give you the best idea of where you stand in the class and offer suggestions on ways to improve.

#### **What type of support is available if I am early alerted?**

- Walk-In Tutoring – Peer tutoring hours are available each semester (ext. 8563)
- Counseling Center – Appointments can be made with a counselor (ext. 8090)
- Academic Services – Assistance with course schedule adjustments (ext. 8046)
- Student Success – Academic support services support for first generation college students, and assistance in internship placement. (ext. 8605)
- Learning Center – Course offerings in Study Skills available each semester (ext. 8563)
- Writing Center – Located in English Annex, Room 20 (ext. 8854)
- Campus Life – assistance with housing and roommate issues (ext. 8431)
- Athletic Compliance/Eligibility – Issues related to student-athletes (ext. 8507)