



Application for Degree Audit / Graduation

Submit request to the Academic Services Office or to risinger.t@wwvc.edu. Applications will be processed for students within three semesters of graduating. Failure to complete this request twelve months before intended graduation date will result in a \$50 late fee.

Print FULL LEGAL Name: _____ Student ID: _____

Today's Date: _____ Year you entered WWVC: _____

WWVC email: _____@wwvc.edu Cell/best phone #: _____

Degree: _____

I expect to complete my degree requirements in (month/year): _____

The audit is based on the catalog you entered under UNLESS you note otherwise in the major and minor sections of this request after consultation with your advisor.

Major*: _____ Track/Concentration (if applicable): _____

* Education majors: elementary secondary combined Teaching fields: _____

2nd Major (if applicable): _____ 3rd Major (if applicable): _____

Minors (if applicable): _____

Academic Advisor: _____

Please read the following information regarding your degree audit.

Your audit will not be processed without your signature.

- The audit is the working plan between you, your advisor, and the Academic Services Office.
- IT IS YOUR RESPONSIBILITY to inform the Credentials Analyst in writing (Taylor Risinger: risinger.t@wwvc.edu) of ANY changes you make at any point during your final two semesters including (but not limited to):
 - Change in major(s) or minor(s) –adding *or* dropping
 - Intent to repeat a course where you earned a C- or below (NOTE that you can only earn hours once, so if you are repeating a course where you originally earned a C-, D, or D-, you are NOT earning additional hours toward the minimum 120 required.) You are required to complete the C-/F repeat form in the Academic Services Office.
 - Change in which catalog you and your advisor are following for your major(s) or minor(s)

I have read the degree audit information and understand my responsibilities.

I understand that if I fail to inform the Credentials Analyst of any changes, my graduation could be delayed.

Student signature: _____